



The International Judges Sub-committee met at 09:30 – 18:00 hours on Sunday 4 November 2012 at the Royal Marine Hotel, Dun Laoghaire, Ireland

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Present:

Sally Burnett (GBR) Chairman

Lynne Beal (CAN)

Bernard Bonneau (FRA)

Krystyna Lastowska (POL)

Lars Erik Nyqvist (FIN)

Rut Subniran (THA)

Riccardo Antoni (ITA)

Bill Bell (AUS)

Nelson Ilha (BRA)

Ronnie McCracken (HKG)

Andres Perez (ESP)

Steve Wrigley (USA)

Apologies:

Pilsung Lee (KOR)

Jack Lloyd (NZL)

Present for Part of the Meeting:

Eric Tulla, VP

Charley Cook, Chairman of ROC

Josje Hofland Vice-Chairman ROC

1. Welcome & Introductions

The Chairman opened the meeting at 9:30 welcoming members and observers.

Charley Cook Chairman of the Race Officials Committee thanked Melanie White ISAF Race Officials Secretary for her work at the ISAF office, Josje Hofland Vice-Chairman of the ROC, Ronnie McCracken for leading the project to update the Race Officials' Manuals, Patrick Bergmans for the on-line application forms. He commented on the Conflict of Interest paper and the Code of Conduct papers. He noted the work accomplished by the race officials subcommittees including updating the seminars, outreach to underdeveloped countries, the development of IJ grouping system, the transparency of the appointment process, and the Q&A panel which is working efficiently.

Eric Tulla, Vice-President thanked the committee for all of its work.

2. Minutes of the Previous Meeting

(a) Minutes

The minutes of the International Judges Sub-committee meeting of 6 November 2011 available at www.sailing.org/meetings were approved.

(b) Minutes Matters Arising

There were no other issues arising not covered elsewhere on this agenda.

3. Obituaries

The Sub-committee respectfully noted the loss of the following International Judges during the period November 2011 and November 2012:

Bill Cheek, Johan Devocht and Nick Burgin

4. Strategy and Development

The Strategy and Development within the Race Officials Committee, its Sub-committees and the ISAF Race Officials has included the following initiatives:

- (a) Conflict of Interest/fair play education: A guideline for Race Officials is in draft form
- (b) Recruiting and training more, and younger, race officials: this is part of a wider more general discussion to train race officials.
- (c) Expanding seminar programme to under-served areas: This has been a focus for the delivery of the National Judge programme and the IJ seminars.
- (d) Coordination between Sub-committees has occurred including Working Parties on Officials Manuals and on debriefing principal events.

5. International Judges Administration

(a) IJ application form.

Patrick Bergmans reported on the transformation of the paper-based application process to the on-line system which retained the concept of forms. All race officials have now used this technology for their renewals and IJ Reference Forms. The updated reference form was used this year. The future holds the development of an on-line reference form.

(b) Online Application System

The future holds a transition from the form-based system to on-line application system that will integrate data about events from the ISAF database with the application process and eventually with reference forms as well.

The Chairman thanked Patrick Bergmans for his work on these projects.

6. ISAF Regulations

(a) Submission 008-12

The Sub-committee considered Submission 008-12 from the Canadian Yachting Association about nomination and appointment process – Regulation 5.

Recommendation to the Race Officials Committee: Reject

There needs to be a process that give us continuity.

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(b) Submission 014-12

The Sub-Committee consider Submission 014-12 from the Chairman of the Regional Games Committee about establishing an ISAF Technical Delegates Sub-committee.

Recommendation to the Race Officials Committee: Reject

Noting the need for training, a manual and a mentoring system for Technical Delegates.

(c) Submission 015-12

The Sub Committee considered Submission 015-12 from the Chairman of the Events Committee about bibs at ISAF events - Regulation 20.3.

Recommendation to the Race Officials Committee: No Recommendation

Prefers Submission 016-12

(d) Submission 016-12

The Sub-committee consider Submission 016-12 from US Sailing about advertising on rear competitor's supplied bibs at ISAF events - Regulation 20.3.

Recommendation to the Race Officials Committee: Approve

Is this a solution for Windsurfers and Kiteboards?

(e) Submission 017-12

The Sub-committee considered Submission 017-12 from the Executive Committee about Regulation 20.

Recommendation to the Race Officials Committee: Defer

Pending further technical review.

(f) Submission 087-12

The Sub-committee considered Submission 087-12 from the Executive Committee about new Regulation 25.7.6.

Recommendation to the race Officials Committee: Approve

(g) Submission 106-12

The Sub-committee consider Submission 106-12 from the Chairman of the Race Officials Committee about Regulation 31.10.

Recommendation to Race Officials Committee: Approve

(h) Submission 107-12

The Sub-committee considered Submission 107-12 from the Chairman of the Race Officials Committee about regulation 33.11.1.

Recommendation to Race Officials Committee: Approve

(i) Submission 108-12

The Sub-Committee considered Submission 108-12 from the Chairman of the Race Officials Committee about regulation 31.11.2.

Recommendation to Race Officials Committee: Approve

Approve with the request to Council to state an implementation date for applications beginning in 2014 under Regulation 15.13.

(j) Submission 109-12

The Sub-committee considered Submission 109-12 from the Chairman of the Race

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Officials Committee about regulation 31.13.3.

Recommendation to Race Officials Committee: Approve

- (k) Submission 110-12

The Sub-committee considered Submission 110-12 from the Chairman of the Race Officials Committee about regulation 31.14.

Recommendation to Race Officials Committee: Approve

7. Guidelines of Principal Events

Steve Wrigley presented a paper on Principal Events developed by a working party of members from all race officials' subcommittees. It defines more clearly how events are classified as Principal Events and how they are counted toward requirements for applications and reapplications for all race officials.

The Chairman thanked Steve Wrigley for his work on this paper.

8. Conflict of Interest /Code of Conduct

- (a) Conflict of Interest.

Jan Stage presented the ISAF Race Officials Committee's Guidelines for assessing a Conflict of Interest for Race Officials. The paper provides guidance on evaluating situations where there are varying degrees of conflict of interest and procedures for race officials to follow.

Charlie Cook noted that this document highlights the request for clarification under Reg. 51. Responses will be published on the website.

- (b) Code for the Use of Social Media

ROC appointed a working party to develop a code for use of social media. They used the IOC's guidelines for social media for the Olympic Games. Further work will continue to develop a guide for Race Officials to follow during and outside of events.

- (c) Code of Conduct

Jon Napier presented the Report and Proposal on the Review of the disciplinary Process of ISAF published 25 July 2012. The proposal describes a Disciplinary Commission, changes to the eligibility code, and procedures for investigating misconduct under rule 69. Procedures for examining performance of race officials are unchanged, except in a case where misconduct is alleged. The IJSC welcomes comments

9. Race Official Testing Process

Discussion concerning the following practices:

- (a) Management, control and distribution of the test: Jim Capron reported on the management, control and distribution of the IJ test for initial appointments and System 1 applications for appointment.
- (b) Re-sit guidelines – The IJSC made a submission to provide more specific guidelines on When an IJ candidate who has failed the IJ test may re-sit the test. A different test than the one used for first appointment for IJ renewal applications is proposed in Submission 108-12. If a candidate does not pass, re-testing would be possible after six months. This test should be available for on-line administration and also be available at all IJ seminars for IJs to take.

- (c) Administration: Further planning will be for on-line administration of tests.
- (d) Providing feedback to candidates: The IJ instructors could develop a format for providing feedback to IJ candidates upon completion of their seminar and test; but time is an issue.

10. Race Officials Reporting Systems

- (a) Online reporting system

Lars Nyqvist reported on the on-line regatta report submissions from 2012.

- (b) Online system for Regatta Reports

Lars Nyqvist described the process of the online system for Regatta Report Forms, (www.ijreport.org). The report now includes arbitration statistics. Statistics on medal race and on-the-water direct judging could be added. Linking IJ reporting to the ISAF data management scheme is a goal for future development

198 regatta reports were completed in 2012 involving 2495 competitors. (169 reports were filed in 2011).

- (c) Regatta Report Forms

A summary of reports and comments from IJ regatta reports submitted during 2012 was circulated. These comments will be communicated to the IUSC.

Guidelines for reporting would be useful, such as whether only the Chairman would file the report on regatta statistics. Chairmen are encouraged to file these regatta reports following their events, including Page 1.

The chairman thanked Lars Nyqvist and Costas Tsantillis for their work on gathering information on these reports.

11. Development

- (a) The needs of ISAF Appointment Working Party

Margriet Pannevis Chairman of the Appointments Working Party explained the role of the Appointments Working Party to appoint race officials for ISAF events and Olympic Classes. Typically the OA proposes a list of judges, the WP considers the list and asks advice from the Chair of the IJSC or IUSC and then gives the permission to invite the judges.

The IJSC is developing a grouping scheme for IJs for the purpose of assisting the WP in making appointments to such juries. The IJSC will develop a Guideline document for the composition of such international judges which will include a variety of grouping levels and also, where practical, national judges. The mixture of levels will facilitate the development of judges.

- (b) Education of IJs

- i) Lynne Beal presented the progress on the development of the IJ continuing education library. Materials and links are ready to post on-line on the ISAF website. Judges are encouraged to submit additional training and resource materials to add to this continuing education library.

- ii) On-line quizzes are under development to enable IJs to test their knowledge and learn where further study and development is needed.

- (c) Rule 42 Education Programme

Zofia Truchanowicz reported on Rule 42 training. Rule 42 educators Francisco

Jáuregui for North and South America, Jacob Mossin Andersen for Europe and Masaaki Tanaka for Asia provided training at events in 2012. On-line training resources under development include rule 42 quizzes for four classes so far, using video clips followed by questions about propulsion. The e-learning platform will be made available for all race officials. Further technical support is needed for the project.

Eric Tulla, Vice-President expressed his support for these projects.

The Chairman thanked Jim Capron, Zofia Truchanowicz and Lynne Beal for their work on these projects.

12. Seminar and Clinic Programme

(a) Seminars and Clinics 2012

One National Judge Clinic and two IJ were presented in 2012.

(b) Plans for Seminars and Clinics 2013

There is capacity to provide more clinics and seminars for 2013. The focus continues in under-developed parts of the world, but any MNA may request a seminar or clinic. The IJSC and all IJs could promote these seminars proactively through contact with MNAs.

(c) Seminar and Clinics Material

The National clinic materials are available to any MNA, especially those without a national judge program in place.

(d) National Judge Programme Package

Andrew Perez reported on the development and implementation of the National Judging programme. It is currently available in four languages, upon request by a MNA for the development of national judges. Identification and training of future national judge instructors within the country leaves a legacy at the end of a clinic

(e) Budget

To note the expenditure on the seminar/clinic programme in 2012 (previously circulated) and the budget approved by the Executive for 2013: Refer to ROC minutes.

13. Appointment of Seminar Instructors

(a) Appointments of IJ Seminar Instructors: Two IJs are in the training process to become IJ instructors.

(b) Policy regarding annual appointment of instructors: Appointments of IJ Instructors are for a two-year period, renewable.

(c) IJ Seminar Instructors: The current IJ seminar instructors will be continued, except that Graeme Owens has retired. The IJSC recommends that the ROC acknowledge the contribution that Graeme has made to the development of race officials over the years.

14. International Judges Publications

(a) International Judges Manual

Ronnie McCracken reported on the updating of the Race Officials' Manuals. This year's work updates the manuals to the 2013-16 Racing Rules of Sailing and to the current Q&As. Any changes to the Regulations approved at the November Conference will be reflected in the Manuals. Updates will be completed for the new year.

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(b) New Section

Material has been proposed for new sections of the Official Manuals. Such material will instead be placed in the IJ Library

(c) IJ Library

The IJ library will house all of the IJ forms useful at events. Changes in the ISAF will be monitored to maintain the availability of these materials.

15. Q&A Panel

(a) Q&A Panel 2012

To receive a report from the Chairman concerning the Q&A Panel

(b) ISAF Q&A Booklet

To note the publication of the Q&A booklet

To discuss the future of the Q & A Booklet

16. Racing Rules Submissions

The IJSC considered the following submissions proposing changes to the Racing Rules of Sailing:

Number	From	About
176-11	Danish Sailing Association	Rule 69 – Submission Withdraw
116-12	The Chairman of the Racing Rules Committee	Rule 41 - Outside help - Approve
117-12	The Chairman of the Racing Rules Committee	New Appendix SY - Superyacht Racing Rules - Approve
118-12	Canadian Yachting Association	New Case - Basic Principle, Sportsmanship and the Rules – No Recommendation
119-12	Canadian Yachting Association	New Case - Rules 2, 62.1(d), 64.1 – Reject
120-12	Royal Yachting Association	New Case - Rules 29.1, 62.1. Race Signals, X - Reject
121-12	Canadian Yachting Association	New Case - Rules 61.1(a), 63.5 - Reject
122-12	Royal Yachting Association	New Case - Rule 61.2 - Reject
123-12	Danish Sailing Association	New Case (A) - Rules 69, 69.2(c) – Approve in concept – merge with Submissions 124-12 & 125-12.
124-12	Danish Sailing Association	New Case (B) - Rules 69, 69.2(c) – Approve in concept – merge with Submissions 123-12 & 123-12.
125-12	The Chairman of the Racing Rules Committee	New Case – Rule 69, 69.2(c) – Approve in Concept – merge with Submissions 123-12 & 125-12
126-12	The Chairman of the Racing Rules Committee	New Cases - Regulation 28.3.6 - Reject
127-12	The Chairman of the Race Officials Committee	Restructure the Call Book for Match Racing to that of the Call Book for Team Racing - Approve

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128-12	The Chairman of the Race Officials Committee	The Call Book for Match Racing & the Call Book for Team Racing - Insert Prefix - Approve
129-12	The Chairman of the Race Officials Committee	The Call Book for Team Racing - Align Formats
130-12	The Chairman of the Race Officials Committee	The Call Book for Match Racing - Delete GEN 1, GEN 2 and UMP 20 Q 1 - Approve
131-12	The Chairman of the Race Officials Committee	The Call Book for Match Racing - Delete Calls UMP 2, 43 and MR 47 - Approve
132-12	The Chairman of the Race Officials Committee	The Call Book for Match Racing - Split MR 4 - Approve
133-12	The Chairman of the Race Officials Committee	The Call Book for Match Racing - Split UMP 9 - Approve
134-12	The Chairman of the Race Officials Committee	The Call Book for Match Racing - Amend Call UMP 17 - Approve
135-12	The Chairman of the Race Officials Committee	The Call Book for Match Racing - Split UMP 20 - Approve
136-12	The Chairman of the Race Officials Committee	The Call Book for Match Racing - Delete Call MR 43 - Approve
137-12	The Chairman of the Race Officials Committee	Call Book for Team Racing - Move Call D9 to Section E - Approve
138-12	The Chairman of the Race Officials Committee	The Call Book for Team Racing - Delete TR Call E11 - Approve
139-12	The Chairman of the Race Officials Committee	The Call Book for Team Racing - Reject RR Call 2011.2 - Approve
140-12	The Chairman of the Race Officials Committee	The Call Book for Team Racing - Delete TR Call B8 - Approve
141-12	The Chairman of the Race Officials Committee	The Call Book for Team Racing - Amend TR Call M9 - Approve

17. ISAF Race Officials Uniforms

(a) Update report

Antonio de la Madrid as the ISAF SWC Manager reported on the Atlantis programme for race officials' clothing. Shipping costs to some countries have been high. There will be no top-up of race official clothing in 2013. Clothing will be addressed again in the future.

18. Race Officials Committee Agenda

The IJSC noted the agenda of the Race Officials Committee.

19. Technology in Sailing

(a) Progress Report

Patrick Bergmans presented a proposal from the working party on tracking systems. They are devising a system for use by race committees and protest committees to use tracking data in an objective and accurate manner. It will take into account limitations, such as zones of inaccuracy and synchronicity differences. The system is anticipated to be ready during 2013.

20. Summary of Meeting

The Chairman then went into the section of the meeting that was closed to observers.

The meeting was closed to observers from the following item onwards

21. Race Officials Performance Investigations

Josje Hofland reported on three investigations of race officials under Regulation 32. A template for the procedure to follow for such investigations has been developed and has worked well in processing these cases.

22. Race Officials Commendations

Applications for appointments to IJ status and applications for renewal of status were discussed in depth and resulted in the following recommendations to ROC:

First applications	11 approved	8 not approved
4-year renewals	76 approved	1 not approved
2-year renewals	36 approved	3 not approved

23. IJ Test

(a) Current IJ Test

The IJ test was given at two seminars in 2012 and to four persons as re-tests

(b) Test Results 2012

In 2012 41 people took the IJ test at seminars; 13 passed and 28 did not. These statistics are consistent with previous years, indicating that persons taking the seminar use it as a learning opportunity, even if they do not anticipate passing the test at the time. Four persons who did not pass the test took it again; two passed and two did not.

24. Any Other Business

(a) Report on judging needs for kite boarding

Materials on judging windsurfers and kiteboards are ready to post in the IJ Continuing Education library. To date, these include a PowerPoint presentation on judging windsurfers and a quiz on judging windsurfers and kiteboards.

(b) Skype, e-mail and videoconferencing have been used when there is no opportunity for the parties to attend a protest hearing, such as in long-distance races. The IJSC may consider an event using such technology for hearings to be a principal event. An IJ candidate for re-appointment may use only one for the purpose of meeting the criteria for re-appointment. An application for first appointment may not use one of these events to fulfil requirements for principal events. The IJSC will prepare guidelines on how to conduct such juries using video communication technology.

It was noted that some organisers were using this technology to avoid having a jury present at the venue purely for cost reasons. IJSC need to review this practise and consider whether or not to encourage or condone it. Consideration should be given to the level of the event and guidelines written.

Bernard Bonneau reported on the high incidence of requests to introduce video evidence at protest hearings. Even broadcast video coverage might not be available to the international jury at the time of hearings. In addition, tracking lacks precision for reliable use in hearings. Having priority access to broadcast video and having improvements in precision of tracking will enhance jury decisions.

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(c) New ISAF Website.

Concerns were raised about the difficulty in finding information, particularly since the ISAF website has been split. Recommendation that IJSC work with the ISAF Secretariat to better control the accessibility and content of the judges section of the website.

25. Adjournment

The Chairman adjourned the meeting at 1800 hours. She thanked the committee for their hard work over the past four years on the initiatives of the Sub-committee. The Sub-committee thanked the Chairman for her leadership over the past four years